

# Finance and Assets Policy Development Advisory Group

Wednesday, 31st August, 2016 at 5.30 pm  
Howard Room, Parkside

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend.

Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman and clerk of the meeting.

Councillors:

Brian Donnelly (Chairman)

John Bailey  
John Chidlow  
Paul Clarke  
David Coldwell  
Leonard Crosbie

Nigel Jupp  
Adrian Lee  
Tim Lloyd  
Stuart Ritchie  
Simon Torn

You are summoned to the meeting to transact the following business

## Agenda

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1. <b>Apologies for absence</b>	
2. <b>To approve the notes of the previous meeting</b>	3 - 6
To approve as correct the notes of the meeting held on 4 July 2016.	
3. <b>Update on Procurement of a Financial Management System</b>	
The Head of Finance will update the group.	
4. <b>Council Tax Support Scheme</b>	
The Head of Finance will update the group.	

5. **Feedback from the Property Sub-Group**

Feedback from the Cabinet Member on the Property Sub-Group created by the Finance and Assets Policy Development Advisory Group on 4 July 2016.

6. **Suggestions of areas for that the group may consider within its terms of reference.**

The Cabinet Member requested at the meeting of the group on 4 July 2016, that the group bring forward suggestions for the work programme of the group at subsequent meetings.

7. **Forward Plan Extract for the Finance and Assets Portfolio**

To note the Forward Plan extract (if any) for the Finance and Assets Portfolio